

MK380

Job applications in English for scientists

Are the contents of an English CV/resume the same as in your native language? Can you talk about your career in academia convincingly and demonstrate that you are a systematic and analytical thinker? And can you strike the right balance between "selling yourself", focusing on your strengths and motivations, yet not sounding arrogant? How do you come across? The objective of this workshop is to put you on an equal footing with English native speakers when applying for positions abroad. This workshop provides you with all the information you need for job applications in English.

The following topics will be covered:

- Writing an effective cover letter and CV/resume
- Analysing your personal strengths and weaknesses
- The features of a British or American English job application
- Writing a brief bio for conferences
- Useful phrases for cover letters
- The job interview: typical questions, strategies for answering
- Giving and receiving constructive feedback

Scientists and researchers of all disciplines Language level (CEFR): B2

Duration of training: 09:00 a.m. - 04:30 p.m.

TERMINE, PREISE UND BUCHUNGSMÖGLICHKEIT

[↗ zur Terminübersicht mit Preisangabe und Buchungsmöglichkeit](#)

[↗ zur Übersicht aller Angebote des Fachbereichs](#)

KONTAKT UND BERATUNG

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